

POLICIES & PAYMENT AGREEMENT
Kristen Seaton, LMT, MMP

Unanticipated events happen occasionally in everyone's life, and your therapist will do her best to accommodate your situation. To be effective and fair to all clients, however, the following general policies will be enforced:

Cancellation Policy

24 hours advance notice is required when cancelling an appointment. This allows the opportunity for someone else to schedule an appointment in my place. If I am unable to give 24 hours advance notice, I will be charged half of the fee for my regular appointment. This amount must be paid prior to my next scheduled appointment.

No-Shows

In the event that I either forget or consciously choose to forgo an appointment for whatever reason (without 24 hours advance notice), it will be considered a "no-show." I understand that I will be charged for the missed appointment.

Late Arrivals

I understand that if I arrive late, my session may be shortened in order to accommodate others whose appointments follow mine. Depending on how late I arrive, my therapist will determine whether or not there is enough time remaining to begin a treatment. Regardless of length of treatment actually given, I will be responsible for payment for the full session.

Payment Agreement

All payments are due at time of service unless other arrangements have been made in advance. I understand that I am responsible for payment in full, regardless of insurance coverage. In the event of non-payment, I will bear the expenses of collection, court costs, and reasonable fees (including returned-check fees), should this be required.

Inappropriate Behavior

I understand that sexual energy or activity of any kind before, during or after my massage session will not be tolerated. Inappropriate behavior of any kind, as determined by my therapist, will result in immediate termination of my session, and I will be responsible for payment for the full session.

I hereby acknowledge that I have read, understand and agree to the terms of this agreement.

Client Signature: _____ Date: _____